

**COMMONWEALTH OF VIRGINIA
FINANCIAL ASSISTANCE CONTRACT
NUMBER 110-22**

July 1, 2021 to June 30, 2022

THIS AGREEMENT by and between the COMMONWEALTH OF VIRGINIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (herein called the "Department") and the Thomas Jefferson Planning District Commission (herein called the "Commission"), WITNESSETH THAT:

WHEREAS, the Commission has been organized by the governing authorities within its boundaries pursuant to the Regional Cooperation Act for the purpose of promoting the orderly and efficient development of the physical, social, and economic elements of Planning District Number 10 by planning, encouraging, and assisting governmental subdivisions to plan for the future; and

WHEREAS, the Commission desires to secure financial support from the Department under the terms of the Regional Cooperation Act; and

WHEREAS, the Department is empowered to provide state financial support to Planning District Commissions to help them achieve the aforementioned objectives;

NOW, THEREFORE, the parties hereto mutually agree as follows:

COMPENSATION

1. Based upon the Appropriation Act of the Commonwealth of Virginia for the **2020-2022** Biennium, as amended, the Department agrees to pay to the Commission for the fiscal year beginning July 1, 2021, and ending June 30, 2022, Eighty-nine thousand nine hundred seventy-one dollars (\$89,971.00), subject to the provisions of any budget reduction plan approved by the Governor and provided that the Commission shall meet the requirements listed below.

METHOD OF PAYMENT

2. The Department shall distribute funds on a quarterly basis, with the total allocation being divided into four (4) equal payments, after receipt of the required annual report, related materials, and executed contract. In the event that any budget reductions are approved by the Governor, the Department will make appropriate reductions in the quarterly payments to the Commission beginning with the first quarter after such reductions are approved by the Governor and communicated to the Department.

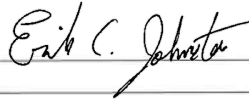
SCOPE OF SERVICES

3. The Commission shall furnish to the Department the following items during the term of this Contract, or as specified below:
 - a. An annual report, as required by Va. Code Section 15.2-4215, submitted no later than September 1, 2021. This report shall include, at a minimum, the following information:
 1. A description of the activities conducted by the Commission during the preceding fiscal year, describing how the Commission met the provisions of Va. Code Section 15.2-4208 of the Regional Cooperation Act.

2. A summary of the sources and amounts of funding provided to the Commission.
 3. A copy of the annual work program proposed for the fiscal year of this Contract.
 4. A description of regional strategic plan development and implementation activities.
 5. A summary description highlighting achievements of special merit with regard to regional cooperation.
 6. A current list of Commission members by jurisdiction and staff by title or function.
- b. A copy of the Commission's annual audit as prepared by a Certified Public Accountant in accordance with the Office of Management and Budget Circular A-133. This item shall be submitted within a thirty day period after its acceptance from the CPA.
 - c. A copy of any amendment to the Commission's Charter and/or by-laws. This item shall be submitted upon ratification of any such amendments.
 - d. Copies of all Commission publications completed during the term of the contract, which may be provided in electronic format.

COMMONWEALTH OF VIRGINIA
Department of Housing and
Community Development

Thomas Jefferson Planning District
Commission
110

By: 
Director
Department of Housing and
Community Development

By: 
Chair

Date: 10/5/21

Date: 10/25/2021

By: 
Executive Director

Date: 10/5/21

General Instructions:

Please answer the following questions using the text boxes and tables provided.

For any of the questions involving a table, if additional rows are needed, please click your mouse in one of the fillable cells of the table. You will then see a blue plus sign appear on the right side of the row in which you clicked. Please click on that blue plus sign to add another row. Please see the following screenshot as an example.

d. List all recommendations and activities identified in the plan in order of their importance or priority and explain how these priorities were established.

Recommendation/Activity (ranked in order of importance/priority)	Explanation of importance/prioritization
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.

Figure 1: In the above image, clicking the mouse in one of the table cells results in a blue plus sign appearing on the right side of the table to the right of the cell row that was clicked. Clicking on the blue plus sign will create another row for this table.

Many of the questions containing tables will ask you to provide a category of a project, activity, plan, etc. using a drop-down menu of predefined categories contained in the table's cell (i.e. "Choose an item"). Please select the category that best represents the project, activity, plan, etc. listed.

responsible for implementation of those projects and activities. Please use the following table to answer this question:

Name of Project/Activity	Entities Involved	Category of Project/Activity	Notes
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

11) Based on the PDC's strategic plan, what are the projects and activities undertaken by the PDC this fiscal year? Identify the implementation of those projects and activities to answer this question.

Name of Project/Activity	Entities Involved	Category of Project/Activity	Notes
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

Figure 2: In the above image, a drop-down menu of categories appears after clicking on the downward facing arrow next to the "Choose and item" field.

Commonwealth of Virginia
PDC Annual Report Questionnaire

For clarity, definitions for each category are provided below; however, these categories are not meant to be comprehensive so please consider using the “Other (Please Specify)” category and the adjacent “Notes” cell to provide additional context whenever needed.

Category	Definition	Category	Definition
Administration	General organizational and operational matters related to the management and delivery of public services.	Infrastructure	Activities or projects related to public facilities designed for the delivery, collection, treatment, or storage of various local public services, including but not limited to water, sewer, electricity, natural gas, etc.
Criminal Justice	Law enforcement, judicial proceedings, detainment, rehabilitation, and prevention of criminal activity.	Planning, Zoning, and Community Development	Growth management, development, preservation, and redevelopment tools that regulate and shape the built environment and the uses contained therein.
Disaster Planning	Efforts to plan for, prevent, and effectively respond to natural and manmade disasters or emergencies.	Recreation	Activities to promote rest, leisure, or physical activity in a variety of public venues including parks, trails, historic resources, and natural areas.
Economic Development	Efforts to study, promote, and enhance local or regional economies.	Telecommunications / Technology	Infrastructure specifically dedicated to information technology and the processing, delivery, or storage of such information.
Environment	Efforts to study, protect, or preserve natural amenities including forest, timberland, bodies of water, and sources of other important or strategic natural resources.	Transportation	Infrastructure and services designed for the movement of people, goods, and services through a variety of modes (e.g. pedestrians, bicycles, automobiles, transit, etc.)
Health & Humans Services	Efforts to improve, sustain, or protect physical and/or mental health, social welfare, and public health of the community.	Workforce	Efforts to study and/or engage local labor forces to address employment needs and other matters to sustain or enhance commerce
Housing	Efforts to study, promote, sustain, or develop temporary or permanent shelter and living accommodations for individuals or groups.	Other	Please specify in the adjacent “Notes” cell.

Planning District Commission Annual Report

- 1) Please upload a one-page cover letter signed by your organization's Executive Director summarizing the annual report responses and identifying any other matters the PDC would like to highlight that may not be captured by the annual report questions.
- 2) Please use the following table to identify the PDC's member jurisdictions and the name of their representative. Alternatively, if you have your list of member jurisdictions and associated representatives in a separate table, you may paste it beneath this table or include it at the end of this document.

Name of Locality/Entity	Name of Representative for Locality/Entity	Title of Representative
Albemarle County	Ned Gallaway	Supervisor
Albemarle County	Donna Price	Supervisor
City of Charlottesville	Michael Payne	Councilor
City of Charlottesville	Rory Stolzenberg	Planning Commissioner
Fluvanna County	Tony O'Brien	Supervisor
Fluvanna County	Keith Smith	Citizen
Greene County	Dale Herring	Supervisor
Greene County	Andrea Wilkinson	Citizen
Louisa County	Robert Babyok	Supervisor
Louisa County	Tommy Barlow	Supervisor
Nelson County	Dylan Bishop	Planning Director
Nelson County	Jesse Rutherford	Supervisor

- a. Have any member jurisdictions withdrawn or no longer formally participate with the PDC during the past fiscal year (ending 6/30/2021)? Please identify these jurisdictions and indicate when such change occurred.

No

- b. Have any Native American tribes joined the PDC (pursuant to [§ 15.24203 of the Code of Virginia](#)) during the past fiscal year (ending 6/30/2021)? Please identify these tribes and indicate when they joined.

No

- 3) What is the latest [Weldon Cooper population estimate](#) for the PDC?

Commonwealth of Virginia
PDC Annual Report Questionnaire

259,432 (July 1, 2020 estimate)

- 4) Please upload a copy of the PDC's budget from the most recent (ending 6/30/2021) and current fiscal (ending 6/30/2022) years in CAMS and complete the following information related to the PDC's annual budget:

Fiscal Year	Total Budget Amount	Total Budget Amount from Local Sources	Total Budget Amount from State Sources	Total Budget Amount from Federal Sources	Total Budget Amount from other Sources	Notes
FY 21	\$4,389,308	\$649,832	\$344,648	\$3,368,299	\$26,529	
FY 22	\$2,319,325	\$580,149	\$479,636	\$1,193,070	\$66,470	

- 5) Has the Charter or Bylaws been amended in the past fiscal year (ending 6/30/2021)? If yes, please email updated document to DHCD Staff.

No

- 6) Please upload a copy of the PDC's Work Plan/Program in CAMS.

Element #1: Successes and achievements

- 7) Please list and describe 3-5 successes and achievements of special note with regional efforts in cooperation over the last fiscal year (ending 6/30/2021). List these highlights in order of their importance to your PDC/region. Keep in mind that one or two highlights from each PDC will be selected for inclusion in the biennial report on PDCs that is submitted to the Governor and General Assembly. **Answers that are too succinct or similar to answers from recent past reports will likely lead to follow-up questions by DHCD staff.**

Highlight #1: BROADBAND—This past fiscal year, the TJPDC established a Regional Broadband Partnership (RBP) to serve as a mechanism for knowledge-sharing and common understanding by localities and community stakeholders in the region of the current and future needs of high-speed broadband services. The goal of the Partnership was to enable high-level coordination, while providing a platform for information-sharing and creating a united voice to inform and advocate with stakeholders. The group held two meetings, and in the spring, communicated with state legislators concerning use of federal ARPA money for

broadband. The TJPDC's broadband efforts also included hosting a broadband expansion meeting in early March, attended by more than 50 people from our region and bordering areas, in partnership with Central Virginia Electric Cooperative/Firefly Fiber Internet, Rappahannock Electric Cooperative and Dominion Energy. Representatives of the three providers detailed their plans to expand fiber infrastructure across a large swathe of Central Virginia over the next several years. As the end of the fiscal year drew near, these providers approached TJPDC about being the lead applicant for an FY22 VATI grant, so this partnership and relationship will continue, should grant funds be awarded.

Highlight #2: CENTRAL VIRGINIA REGIONAL HOUSING PARTNERSHIP (RHP)—Working with a software company, the RHP created the “Regional Housing Locator” website, called PorchLightVA, an online platform that features affordable housing listings for both sale and for rent. It contains tools such as a housing affordability calculator and a listing of housing resources in the region. TJPDC worked with member local governments and the Charlottesville Area Community Foundation to obtain funds to fully implement it by the end of the calendar year. Over 200 total listings have been created, with more than 3,500 available units. RHP culminated the fiscal year with completion of the Regional Housing Plan, dubbed “Planning for Affordability: A Regional Approach.” The Plan offers a coordinated approach to address the housing needs of the region and recommends strategies to the individual jurisdictions to address the housing needs in their localities. Locality chapters, along with the regional chapter, were sent to each respective locality. The RHP also held both a fall and spring speaker series during FY21. The two series, which focused on various affordable housing topics, were a big hit in the region, as each spring session was viewed by an average of 100 people, and had almost as many people view the event recordings after they had occurred.

Highlight #3: SMART SCALE—The Charlottesville-Albemarle Metropolitan Planning Organization (CAMPO) worked extensively this fiscal year on VDOT's SMART SCALE, first adopting revisions to its input and review process, that led to resolutions supporting 13 Smart Scale applications from the region, and endorsing the MPO's submission of three transportation projects for Smart Scale consideration. The MPO celebrated its work early in 2021, following the award of over \$108 million in Round 4 of Smart Scale, which also is leveraging an additional \$18 million of funding designated for improving capacity and increasing efficiency along Route 29 in the MPO region. CAMPO continued to discuss potential SMART SCALE project applications for Round 5, and held a public webinar in May to explain the SMART SCALE program and provide an initial review of projects that are being considered for the next application round.

Highlight #4: CIGARETTE TAX BOARD--The TJPDC collaborated with its member localities and several beyond its borders on establishing a regional cigarette tax administration effort, in light of most all Virginia counties receiving new authority to levy a local tax on cigarettes, effective July 1, 2021. These efforts began with hosting a webinar on local cigarette taxation authority, assisted by the City of Charlottesville, which already taxes cigarettes. Discussions were held with a representative of the Northern Virginia Cigarette Tax Board, which

administers cigarette taxes for 19 localities in that region. TJPDC had ongoing discussion sessions with a small working group of CAOs and finance staff to address details related to the establishment, function and administration of local cigarette tax ordinances on a regional basis. Seven counties (Albemarle, Augusta, Fluvanna, Greene, Madison, Orange and Nelson) formally expressed interest in participating in a regional board, with an eye toward a functioning board being established and local taxes collected starting in January, 2022.

Element #2: Strategic Planning

- 8) Pursuant to [§ 15.2-4209 of the Code of Virginia](#), “Except in planning districts in which regional planning also is conducted by multi-state councils of government, each planning district commission shall prepare a regional strategic plan for the guidance of the district.” Has a regional strategic plan been adopted? (Please mark an “X” next to your answer.)

- a. ☒ Yes
- b. ☐ Yes- Revision, amendment, or rewrite in progress
- c. ☐ No- However adoption is in progress
 - i. Please explain why adoption has not occurred.

Click here to enter text.

- d. ☐ No- Exempted from requirement by law
 - i. Pursuant to [§ 15.2-4209 \(B\) of the Code of Virginia](#), preparation of such a regional strategic plan is optional. Please explain why the PDC has not considered this option.

Click here to enter text.

- 9) Please describe the status of the PDC’s regional strategic planning activities by answering the following questions.

- a. What was the adoption/revision date for the PDC's existing strategic plan?

September 6, 2018.

- i. If the adoption date is greater than 5 years old, [§ 15.2-4212 of the Code of Virginia](#) requires revision and formal approval of such plan. Please describe the efforts the PDC has made to comply with this requirement.

Commonwealth of Virginia
PDC Annual Report Questionnaire

[Click here to enter text.](#)

b. How was the strategic plan developed?

In May 2018, this Strategic Planning process was initiated with a presentation to the Commission of a process and timeline for updating the plan. An online survey was created and distributed to over 60 regional stakeholders, with 30 responses received from this diverse group. The TJPDC Commissioners met on June 7, 2018 to review survey responses and to discuss and prioritize goals and strategies. The TJPDC's Mission Statement, Vision Statement, and Core Values were reaffirmed. The draft recommendations were shared with elected and appointed officials through the local governments and region. The TJPDC Commission adopted the Strategic Plan for FY 2019-23 on September 6, 2018.

c. Who (persons and organizations) was involved?

TJPDC Commission; Mayors & Chairs; Local Government Administrators and Executives/Department Heads; the Planning and Coordinating Committee; UVA Representatives; TJPDC Staff; the Charlottesville Region Chamber of Commerce, and the Central Virginia Partnership for Economic Development (CVPED).

d. What are the highest priority recommendations and activities that are identified in the plan?

Highest Priority Recommendations and explanation of importance/prioritization:
Priority #1: Equally serve all members, towns, and key regional stakeholders – Localities are the TJDPC's primary stakeholders. The TJPDC has an urban core surrounded by rural areas. It is critical for the needs of the urban and rural areas to be treated with equal importance.
Priority #2: Serve as convener of regional topics – Regionalism is key to the TJPDC's identity and purpose. The TJPDC should act as the intersection of ideas, people, and action, bringing together people and ideas from all segments of the region to solve community issues.
Priority #3: Identify and address key regional issues – The six major program areas are: Transportation, Regional Planning and Convening, Economic Development Planning, Housing, Broadband, and Legislative Services.
Highest Priority Activities:
1. Initiate discussions with key stakeholders such as the Regional Chamber of Commerce, United Way, Charlottesville Area Community Action Foundation, CVPED, and others to fund and create a biennial "Quality of Life Dashboard" for our area. This report would identify and monitor key community metrics, serving as a

Commonwealth of Virginia
PDC Annual Report Questionnaire

- performance guide to residents, leaders, businesses, and visitors.
- 2. Develop a scope of work to fund and create a Comprehensive Economic Development Strategic Plan.
- 3. Solidify office plans prior to August 2020 lease expiration.
- 4. Regional Housing Program & Assessment.

i. How were these priorities established?

An online survey was created and distributed to over 60 regional stakeholders, with 30 responses received from this diverse group. The TJPDC commissioners met on June 7, 2018 to review survey responses and to discuss prioritize goals and strategies.

10) During the past fiscal year (ending July 1, 2021), what projects and activities listed in the regional strategic plan have been implemented or are underway? **Please list at least three projects or activities.**

Broadband—Established Regional Broadband Partnership (RBP). Held two meetings, with participant speakers from the state’s broadband office and from Central Virginia Electric Cooperative (CVEC). Partnered with CVEC/Firefly Fiber Internet on initial outreach about new broadband expansion project. TJPDC agreed to a request from CVEC/Firefly for TJPDC to be the lead applicant for an FY22 VATI grant for this 12-county Regional Internet Service Expansion (RISE) project.

Housing—Implemented the Rent and Mortgage Relief Program (RMRP), in partnership with the Department of Housing and Community Development, and in conjunction with various area partners. Completed the Regional Housing Plan “Planning for Affordability: A Regional Approach” after more than 18 months of work; the plan includes both regional and locality chapters. Created a regional housing locator, dubbed PorchLightVA that featured tools such as a housing affordability calculator and a listing of housing resources in the region. Held popular fall and spring “Speaker Series” webinars in lieu of in-person learning opportunities.

Transportation—The Charlottesville-Albemarle Metropolitan Planning Organization (CAMPO) approved UPWP and Title VI updates, and adopted performance and safety targets for the CAMPO area. Supported submittal of various MPO and locality Smart Scale Round 4 applications; over \$108 million was granted, leveraging an additional \$18 million of funding for Route 29 improvements in the MPO region. An Electric Vehicle Charging Station Needs Assessment was completed. Funding of approximately \$450,000 was received from the Department of Rail and Public Transportation for a pair of transit planning studies (for Albemarle County and the region as a whole). An 18-month Route 29 Corridor Study of the area from Airport Road in Albemarle County to Route 33 in Ruckersville was begun. CAMPO also applied for a RAISE grant for the Amtrak Station in the City of Charlottesville. Conducted a Rural Bicycle and Pedestrian Infrastructure Assessment in the region’s incorporated towns,

Commonwealth of Virginia
PDC Annual Report Questionnaire

restarted and refocused a Bicycle and Pedestrian Count for locations that will soon be and/or have recently undergone bicycle- and/or pedestrian-focused infrastructure improvements and staffed a Bicycle and Pedestrian Coordination Committee.

Regional Planning and Convening—Continued to support Zion Crossroad Small Area plan work; convened a Regional Broadband Partnership; held an online workshop to discuss VDOT-completed feasibility study of a possible bicycle and pedestrian bridge over the Rivanna River; convened localities to discuss cigarette taxation authority and possible regional administration effort.

Economic Development Planning—Applied to the US Department of Commerce (with Rappahannock Rapidan Regional Commission) for a grant to undertake a Comprehensive Economic Development Strategies (CEDS) plan. Administered Nelson CARES 2020 small business grant assistance program to provide up to \$350,000 in CARES Act funding for direct grants to small businesses located in Nelson. Participated in regional GOVirginia meetings and activities. Participated in Central Virginia Partnership for Economic Development meetings and activities.

Legislative Services—Developed, with the local governing bodies, the annual regional legislative program. Advocated for several local and regional legislative initiatives during the 2021 General Assembly session. Produced regular legislative newsletter updates and a final legislative summary. Attended virtual meetings of local governing bodies with legislators.

11) What projects and activities from the regional strategic plan does the PDC intend to undertake this upcoming fiscal year (FY2022)? **Please list at least three projects or activities.**

Broadband—Administer an expected/forthcoming VATI grant, in conjunction with CVEC/Firefly and other private sector partners, for the Regional Internet Service Expansion (RISE) project.

Housing—Begin planning and collaborating with regional stakeholders on a three-year, \$2 million Virginia Housing grant for the PDC Housing Development Program to produce at least 20 affordable housing units. Lead the Central Virginia Regional Housing Partnership through a strategic planning process in FY22. Continue the Virtual Speaker Series. Complete the Annual Action Plan and CAPER for HOME funds; Administer the Virginia Eviction Reduction Pilot (VERP) planning grant by contracting with the UVA Equity center to collect three years of eviction court data to better understand evictions in Charlottesville and Albemarle.

Transportation – Conduct a Route 29 North Corridor Study; Update the CAMPO Strategic Plan; Prepare a Rural Work Program Strategic Plan; Evaluate regional priorities and identify funding sources for Round 5 of Smart Scale; Support DRPT grants for the Albemarle Transit Expansion Feasibility Study and the Regional Transit Visioning Plan; Complete Zion Crossroads Corridor and Small Area Plan; Continuing conducting bicycle counts in Charlottesville and Albemarle County

Regional Planning and Convening— Complete Phase 2 of the Rivanna River Corridor Plan

(rural section); Continue to assist Stanardsville with the streetscape project; Continue work on the five-year update to the Regional Hazard Mitigation Plan.
Economic Development Planning – Participate in regional GOVirginia meetings and activities. Participate in Central Virginia Partnership for Economic Development meetings and activities.
Legislative Liaison – Develop 2022 Legislative Program and collaborate with localities on their legislative initiatives. Monitor 2022 General Assembly session. Produce various legislative publications.

- 12) Please list the most important issues for the region. **Please keep your answers brief by listing topics or subject matter areas instead of long sentences or long phrases.**

Broadband, Affordable Housing, Transportation, Environmental Planning

Element #3: Duties Performed

The following questions seek to address [§ 15.2-4208 of the Code of Virginia](#), which establishes the general duties of PDCs. **For each of the following questions (13 – 21), please provide at least one example for each category (listed on Page 2 of the General Instructions) for which the PDC had an activity. There is no requirement to have an activity for every category listed. Answers should correspond to the tally of activities in the Performance Spreadsheet; however, not every activity in the Performance Spreadsheet needs to be identified in the corresponding tables in Questions 13 through 21.**

- 13) List **studies with regional significance** that the PDC has conducted (either initiated or completed) over the last fiscal year (ending 6/30/2021). For purposes of regional significance, please identify only those studies that involve two or more localities. Please use the following table to answer this question and choose the category that best describes the study. (Corresponds to Row 3 of the Performance Spreadsheet)

Name of Study	Category of Study	Status of Study (Initiated/Completed)	Notes
Urban Rivanna River Plan	Environment	Completed	Phase I of two-phases; Rural portion is Phase 2

Commonwealth of Virginia
PDC Annual Report Questionnaire

Watershed Implementation Plan	Environment	Contract program with DEQ continues into FY22	Interim report submitted 6/30/21
Solid Waste	Environment	Initiated	Meetings and outreach ongoing to finalize FY21 regional Solid Waste Plan
Regional Natural Hazard Mitigation Plan	Disaster Planning	Initiated Summer 2020	Hazard threat matrix shaped
Regional Broadband Partnership	Telecommunications/Technology	Initiated; ongoing	First two meetings held
Regional Cigarette Tax	Administration	Initiated	Establishing regional board
Zion Crossroads Small Area Plan	Transportation	Initiated; ongoing	Info sessions for high priority projects
Regional Transit Visioning	Transportation	Initiated	Kick off meeting held
Rural Bicycle and Pedestrian Infrastructure Plan	Transportation	Initiated	Assessment in the region's incorporate towns

Commonwealth of Virginia
PDC Annual Report Questionnaire

Regional Housing Plan	Housing	Completed	Plan is named "Planning for Affordability: A Regional Approach"
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14) Address how the PDC has **identified and studied opportunities for local cost savings and staff efficiencies through coordinated governmental efforts** over the last fiscal year (ending 6/30/2021). If possible, please estimate the state and local savings over the last fiscal year as a result of these efforts. Please use the following table to answer this question and choose the category that best describes the study. (Corresponds to Row 4 of the Performance Spreadsheet)

Name of Study	Category of Study	Estimated Local Savings (Pre-defined Ranges)	Estimated State Savings (Pre-defined Ranges)	Notes
Regional Housing Plan-- Planning for Affordability : A Regional Approach	Housing	Under \$50,000	Choose an item.	Plan completed; locality chapters included
Regional Natural Hazard Mitigation Plan	Disaster Planning	Under \$50,000	Choose an item.	Several year project; hazard threat matrix has been created
Solid Waste	Environment	Under \$50,000	Choose an item.	Regional plan, instead of individual plans, for five jurisdictions

Commonwealth of Virginia
PDC Annual Report Questionnaire

Regional Transit Partnership	Transportation	Under \$50,000	Choose an item.	Transit coordination for two counties and UVA
Regional Broadband Partnership	Telecommunications/Technology	Under \$50,000	Choose an item.	Partnership coordinates information among five counties
Regional Cigarette Tax Board	Administration	Under \$50,000	Choose an item.	Planning for cigarette tax administration effort

- 15) List the PDC's **mechanisms for coordinating state and local interests on a regional basis** over the last fiscal year (ending 6/30/2021). For purposes of this question, mechanisms are considered procedures, committees, subcommittees, websites, and other structured processes and resources. Please use the following table to answer this question and choose the category that best describes the mechanism. (Corresponds to Row 5 of the Performance Spreadsheet)

Name of Mechanism	Category of Mechanism	Notes
Rent and Mortgage Relief Program	Administration	Regional coordination through December for statewide DHCD program.
Mayor & Chairs/CAOs quarterly meetings	Administration	Forum for addressing issues of statewide, regional and local significance.
Regional Cigarette Tax administration	Administration	Workgroup to guide establishment of regional cigarette tax board.
Central Virginia Regional Housing Partnership	Housing	Regional coordination on housing issues and development of regional housing plan

Commonwealth of Virginia
PDC Annual Report Questionnaire

Regional Transit Partnership	Transportation	Use of committees to address various transit issues.
Bicycle and Pedestrian Coordination Committee	Transportation	Serve as staff for regional committee.
Regional Broadband Partnership	Telecommunications/Technology	Forum for facilitating discussion of broadband access issues.
Rivanna River Basin Commission	Environment	Regional Commission addressing watershed protection and serves as steering committee for WIP program.
Regional Natural Hazard Mitigation Plan	Environment	Working group to guide staff update to plan.

- 16) List activities where the PDC has **implemented services at the request of member localities** over the last fiscal year (ending 6/30/2021). Please use the following table to answer this question and choose the category that best describes the request.
(Corresponds to Row 6 of the Performance Spreadsheet)

Name of Activity	Locality/Localities requesting	Category of Request	Notes
Zion Crossroads Small Area Plan	Fluvanna and Louisa Counties	Transportation	TJPDC staff support for discussion of high-level transportation priorities in the area.
Nelson Cares 2020	Nelson County	Administration	Administration of small business grant program using CARES funding.
TAP grant pre-application	Nelson County	Transportation	Staff support and community engagement

Commonwealth of Virginia
PDC Annual Report Questionnaire

Albemarle Transit Expansion Feasibility Study	Albemarle County	Transportation	Staff support and community engagement for DRPT-funded study.
Route 29 Corridor Study	Albemarle and Greene Counties	Transportation	Staff support for vetting of potential operating and safety improvements
Stanardsville Downtown Streetscape	Town of Stanardsville	Planning, Zoning, and Community Development	Ongoing management of TAP-funded streetscape project
Amtrak Station site	Charlottesville	Infrastructure	RAISE grant for renovation planning submitted (2nd application)

17) Describe the **technical assistance the PDC has provided to state government and member localities** over the last fiscal year (ending 6/30/2021). Please use the following table to answer this question and choose the category that best describes the request. (Corresponds to Row 7 of the Performance Spreadsheet)

Name/Description of Technical Assistance	State Agency/Agencies and/or Local Government(s) Involved	Category of Request	Notes
HOME Program planning and administration	All six member localities	Housing	Action plan, program administration and compliance
Housing Preservation	All five counties in the region	Housing	Environmental reviews, compliance and application

Commonwealth of Virginia
PDC Annual Report Questionnaire

Rent and Mortgage Relief Program	All six localities and DHCD	Housing	Regional coordination for statewide relief program during COVID state of emergency
Smart Scale—Round 4	All six member localities in the region and VDOT	Transportation	Project formulation and scoping, engagement, application
Rivanna River Pedestrian bridge	Two localities and VDOT	Transportation	Public engagement on VDOT feasibility study
Watershed Implementation Plan	All six member localities, DEQ	Environment	Facilitation of Phase III WIP best practice implementation
Solid Waste report	Four localities and DEQ	Environment	Data collection and compilation of report
Recycling report	All six member localities and DEQ	Environment	Data collection and compilation of required annual report
RideShare	Five counties and DRPT	Transportation	Ride-matching services

18) Explain how the PDC has **served as a liaison between local governments and state and federal agencies as requested** over the last fiscal year (ending 6/30/2021). For purposes of the liaison activities addressed by this question, please identify the state and federal agencies the PDC has interacted with over the last fiscal year. In circumstances where state and federal agencies are both involved (e.g. federal programs administered at the state level), please list both entities for the activity. Please use the following table to answer this question and choose the category that best describes the request. (Corresponds to Row 8 of the Performance Spreadsheet)

Commonwealth of Virginia
PDC Annual Report Questionnaire

Name of Liaison Activity	State/Federal Agency or Agencies and Local Government(s) Involved	Category of Request	Notes
Metropolitan Planning Organization	Albemarle County, Charlottesville, VDOT, DRPT, FHWA	Transportation	Smart Scale, TIP amendments
Rural Transportation	Five counties in the region, VDOT	Transportation	Staff to Rural Transportation Advisory Committee
Watershed Implementation Plan	All six member localities and DEQ	Environment	Facilitate best practice implementation with localities, per WIP contract with DEQ
Solid Waste and Recycling	All six member localities, DEQ	Environment	Data collection/reporting for state-required reports
Hazard Mitigation Planning	All six localities, VDEM, FEMA	Environment	Staffing and working group to guide process for five-year update

- 19) Explain how the PDC has **reviewed local government aid applications** over the last fiscal year (ending 6/30/2021). For purposes of this question, please include applications to agencies of the state or federal government for loans, grants-in-aid for local projects, and as required by other state or federal law or regulation. Please use the following table to answer this question and choose the category that best describes the application. (Corresponds to Row 9 of the Performance Spreadsheet)

Name of Application	Locality or Localities Requesting	State and/or Federal Agency or	Category of Application	Notes

Commonwealth of Virginia
PDC Annual Report Questionnaire

		Agencies Involved		
Regional Internet Service Expansion	All five counties in the region	DHCD	Telecommunications/Technology	Applicant with CVEC/Firefly for 12-county broadband expansion project
Small Watersheds grant application	Greene County	National Fish and Wildlife Federation	Environment	BMP infrastructure and design at Visitors Center
Transportation Alternatives Program	Nelson County	VDOT	Transportation	For sidewalk facilities and Gladstone train depot
Regional Transit Vision Plan grant	Albemarle County, Charlottesville	DRPT	Transportation	Applicant for Transit planning study grant
Albemarle County Transit Expansion Feasibility Study grant	Albemarle County	DRPT	Transportation	Applicant for Transit planning study grant

20) Address how the PDC has **developed regional functional-area plans as deemed necessary by the commission or upon request by member localities** over the last fiscal year (ending 6/30/2021). For purposes of this question, a regional functional-area plan is a plan to address service, need, or opportunity in a functional area (including but not limited to the available categories in the table below) that encompasses or involves two or more localities. Please use the following table to answer this question and choose the

Commonwealth of Virginia
PDC Annual Report Questionnaire

category that best describes the plan. (Corresponds to Row 10 of the Performance Spreadsheet)

Name of Plan	Localities Involved	Category of Plan	Notes
Regional Transit Vision Plan	Charlottesville and Albemarle	Transportation	Transit planning study underway
Regional Housing Plan	All member localities in the region	Housing	Finalized in June 2021; adopted by Commission in August 2021
HOME Action Plan	All six localities in the region	Housing	Administration of HOME funding (annual adopted)
Regional Hazard Mitigation Plan	All six localities in the region	Environment	Staffing and working group to guide process for five-year update

- 21) Address how the PDC has **assisted state agencies, upon request, in developing substate plans** over the last fiscal year (ending 6/30/2021). Please use the following table to answer this question and choose the category that best describes the plan.
(Corresponds to Row 11 of the Performance Spreadsheet)

Name of Plan	Name of State Agency	Category of Substate Plan	Notes
Unified Planning Workplan for FY22	VDOT	Transportation	Adopted in May 2021; approved by FHWA
Watershed Improvement Plan	DEQ	Environment	Ongoing facilitation of Va. Phase 3 WIP with localities
Solid Waste Plan	DEQ	Environment	Five-year update

- 22) Has the PDC **participated in the VGIN statewide geographic information system** in the past fiscal year (ending 6/30/2021)? If no, why not?

Commonwealth of Virginia
PDC Annual Report Questionnaire

Yes

- 23) Has the PDC **served as a data center affiliate for the region and member governments** in the past fiscal year (ending 6/30/2021)? If no, why not?

Yes

- 24) Notwithstanding the duties mandated in the Regional Cooperation Act that have been answered in questions 8 through 11 and 13 through 23, what other noteworthy services has the PDC provided to member localities, the Commonwealth, or other entity over the past fiscal year (ending 6/30/2021)?

The Legislative Services program provides representation to state agencies and the General Assembly for all member localities; TJPDC operates a DRPT-funded RideShare carpool matching/vanpool coordination/Guaranteed Ride Home program on an ongoing basis.